

Secondary School Places Allocation (SSPA) 2023/2025
Letter of Authorisation for Application for Subsidised Secondary One Place
in the 2025/26 School Year

Date: _____

To: School Places Allocation Section, Education Bureau

Owing to personal reason, I could not proceed to the application for subsidised secondary one place in the 2025/26 school year for

the applicant _____ (* ☐ M / ☐ F)
(student's name)

at the School Places Allocation Section in person.

I would like to authorise * ☐ Mr / ☐ Miss / ☐ Ms / ☐ Mrs _____
_____ of identity document no. _____
to handle the related procedures on my behalf.

Parent: _____
(Name) (Identity document no.)

(Contact Tel. No.) (Signature)

* Please 「✓」 the appropriate boxes.